



PYLE COMMUNITY COUNCIL

MINUTES OF FULL COUNCIL MEETING

Held remotely

on

Tuesday 21 June 2022 at 6pm

Present

Councillors: Cllrs Mr G Chappell (Chair), Mrs L Barham, Mr P Hopkins, Mr M Kearm,
Ms Amy Jones, Mrs S Parsons & Mr R Watkins

Clerk to the Council: D Evans

Events Assistant: M Webber

Members of the public: None

1. Apologies for Absence

Cllrs Mr A John & Mr A Radmore

2. Declaration of Acceptance of Office from 2 x co-opted members

Cllr Mr P Hopkins and Cllr Mrs S Parsons declared their acceptance of office as members of Pyle Community Council and duly agreed to sign the Acceptance of Office Declaration.

The Chair welcomed the new members to the council and introduced himself and the other members.

The Chair provided an overview of the council's goals and stressed the importance of training to all Cllrs.

3. Questions/Observations from members of the public

There were no questions/observations from the public.

4. Update from Borough Councillors

The Clerk passed on apologies from Cllr J Gebbie.

Cllr M Kearm updated members on members referrals he has passed to BCBC for action, including lack of lighting at Croft Goch playing field, resurfacing at Pyle Traffic Lights and complaints about grass cutting.

The Chair welcomed Cllr Huw David to the meeting as one of Pyle and Kenfig Hill's representatives on the Borough Council. Cllr David provided an update on the following matters:

- Progress of modernisation plans for Mynydd Cynffig Primary School. The new school is scheduled to open in the Autumn of 2025. Cllr Watkins asked for assurance that highway safety is being given high priority in the plans for the infrastructure around the new school. Cllr David assured members highway safety will be paramount in the plans for the school.
- Progress of Upgrade to Heronsbridge School.
- New Learning Resource Centres being progressed at Maesteg and Brackla.
- Consideration of 'Levelling Up' plans by Cabinet. Two projects being considered:
 - (1) Construction of a new replacement bridge over the railway at Pencoed.
 - (2) Progressing vision for major investment and extension of the Grand Pavilion, Porthcawl.

- Withdrawal of Kier from the Waste Market, resulting in a change to waste arrangements for the borough.
- Delays to the opening of the new recycling centre at Pyle. Cllr Hopkins asked whether BCBC are issuing a public statement regarding the delays. Cllr David will make enquiries with BCBC's Communications department about this. Cllr David informed members that he has made request that the community council be invited to view the centre prior to its opening.
- Provision of Puffin Crossings at Heathbridge and Pisgah Street. Re-tendering process is being taken forward for this project. The community council will be updated on the progress of this.

5. Declarations of Interest in Accordance with Section 51 of the Local Government Act 2000. Any interests to be declared as items arise through the meeting.

Cllr Chappell declared an interest in all matters relating to Kenfig Hill Rugby Football Club.

Cllr Amy Jones declared an interest in all matters relating to the Talbot Community Centre

6. Approval and signing of Minutes of meeting held on 17th May 2022

Cllr R Watkins proposed that the minutes of meeting held on 17th May be approved. This proposal was seconded by Cllr A Jones. All members were in agreement.

7. Matters arising from minutes at item 6 above

7.1 Item 6.1 - Vehicles blocking pavement at Garth Street - There was no further information on this issue. The Police to be invited to attend the next meeting of the community council's Highways Committee.

7.2 Item 6.2 - Lack of lighting at car park at Croft Goch playing fields - No progress on this matter.

7.3 Item 6.3 - Replacement of plaques at Heathbridge Miner's Memorial - The Clerk confirmed this work is ongoing. Cllr Chappell will pursue arrangements to undertake maintenance work at the memorial.

7.4 Item 6.4 - Consideration of permanent COVID memorial to the rear of Heathbridge Miner's Memorial - Members asked that the Clerk arrange a suitable date for members to meet at Heathbridge to identify a suitable area for the memorial.

7.5 Item 6.5 - Cardiff Conservation Volunteers - The Clerk reported that the volunteers had undertaken work at the Collwyn on 22nd September. Peter John of P J Landscapes had attended with the volunteers. It was agreed the volunteers should be asked to take forward work at the steps leading from School Road onto Victoria Road, Kenfig Hill

7.6 Item 6.6 Events - Decoration bunting and light filters were put in place at Heathbridge Miner's Memorial to celebrate the recent Platinum Jubilee. Photographs of the area to be included in the next Newsletter. The Clerk provided quote received from LDP Printing Services for July Newsletter. Cllr Kearn proposed acceptance of quote. Cllr Chappell seconded this proposal. All members were in agreement.

7.7 Item 6.7 Provision of new premises in Kenfig Hill for Royal Air Force Cadets - Cllr Chappell provided an update on information passed to him by Warrant Officer Carol John. No alternative accommodation in Kenfig Hill was identified by the Borough Council, but alternative premises have now been found in Porthcawl. The ATC will be leaving their premises in Kenfig Hill in September. This year would have been a celebration of the ATC being in Kenfig Hill for 80 years, it is very sad to think they now have to leave Kenfig Hill and move to Porthcawl. It has however been confirmed that the group will keep their original squadron number and Kenfig Hill will remain in their name. They will also be happy to take part in the events at Kenfig Hill, as they have done in the past. Members discussed whether accommodation for the group could be identified in the future. Cllrs Kearn and Chappell will take forward further enquiries in an attempt to identify alternative accommodation in Kenfig Hill that could be provided in the future. Members discussed the future of the plane currently sitting on the ATC site. Cllr Chappell will explore sites where the plane could be stored and report back to council.

7.8 Item 8 Purchase of Video Equipment to facilitate Multi-location Meetings - Confirmation has been received from Integer that the equipment will be installed by the July meeting.

7.9 Item 12 Highway Safety - The Clerk reported that a meeting had been requested with BCBC Highway Officers regarding Marshfield Avenue, the entrance/exit to Village Farm Industrial Estate and proposals for 2 x Puffin Crossings at Heathbridge and Pisgah Street.

7.10 Item 14(b) (iii), (iv) & (viii) – Issues reported to PCSO’ – Members had been provided with a report from PCSO J Robey updating on the following matters discussed at PACT meeting on 16th June:

- Anti-Social Behaviour issues in the vicinity of Pyle Life Centre, swimming pool and Bowls Club. Patrols and attendance in these areas is continuing. Provision of CCTV for the area is being explored.
- Patrols continue at Crown Road, Kenfig Hill due to Anti-Social Behaviour involving cars and scramblers and complaints from residents regarding persons accessing the open cast site.
- Reports or complaints about scramblers on Waumbant Road should be directed to 101 so that the police can be made aware.
- Inappropriate parking – PCSOs only have the power to deal with vehicles causing a danger or obstruction. Vehicles parked on double yellow lines must be addressed by BCBC Traffic Enforcement department. The PCSOs will monitor when on patrol and contact any vehicle owners deemed to be parking inappropriately.

7.11 Item 16 – Rights of Way & Open Spaces

There were not issues with Rights of Way.

Open Spaces

Rosemount Gardens - Damaged wooden border - Members had been provided with quote received from Gerald Davies with three options for the replacement of the border. It was agreed a decision on this matter should be deferred to the July meeting, to allow the new co-opted members to visit the site and consider the options.

Collwyn – Fallen Tree - P J Landscapes was contracted to remove fallen tree from the Collwyn.

8. Ratification of Recommendations from meeting of Environmental Committee, held on 24th May 2022

Cllr Watkins proposed ratification of recommendations from the Environmental Committee meeting held on 24th May. Cllr Barham seconded this proposal. All members were in agreement.

9. Ratification of Recommendations from meeting of Rights of Way, Open Spaces & Highways Committee, held on 24th May 2022

Cllr Barham proposed ratification of recommendations from the Rights of Way, Open Spaces & Highways Committee meeting held on 24th May. Cllr Watkins seconded this proposal. All members were in agreement.

10. Ratification of Recommendations from meeting of Christmas Events Committee, held on 14th June 2022

Cllr Watkins proposed ratification of recommendations from Christmas Events Committee meeting held on 14th June. Cllr Chappell seconded this proposal. All members were in agreement.

11. Ratification of Recommendations from meeting of Remembrance Day Committee, held on 14th June 2022

Cllr Chappell proposed ratification of recommendations from Remembrance Day Committee meeting held on 14th June. Cllr Barham seconded this proposal. All members were in agreement.

The Events Assistant reported that she is due to meet with Mr Reynolds – Agent for the Royal British Legion, to discuss the process for ordering Remembrance wreaths in the future.

12. Accounts Payable & Financial Update, including approval of audited Annual Return relating to Year End accounts for the financial year 01.04.21 to 31.03.22 and Ratification of Finance Committee meeting held on 7th June 2022

Members had previously been provided with accounts payable and financial information to date. Cllr Gary Chappell proposed acceptance of finance information. Cllr R Watkins seconded this proposal. All members were in agreement.

Members had been previously provided with Annual Return relating to Year End accounts for the financial year 01.04.21 to 31.03.22 following completion of the internal audit. Cllr R Watkins proposed acceptance of the Annual Return. Cllr M Kearns seconded this proposal. All members were in agreement. The Chair duly agreed to sign the Annual Return on behalf of Council.

13. Consideration of future start times of Community Council Meetings

Members discussed changing the start time for meetings from 6pm to 6.30pm. Cllr Chappell proposed changing meeting times and amending Standing Orders accordingly. Cllr Kearn seconded this proposal. All members were in agreement. Members asked that the Planning Committee meeting be held on a monthly basis on a day prior to the full council meeting. The Clerk to arrange meetings schedule accordingly. The two new co-opted members will meet with the Clerk on Friday 24th June to discuss vacancies on Committees/Working Groups.

14. Consideration of proposals relating to future use of land to the rear of Pyle Swimming Pool

Members had been provided with quote from Whittington Landscape Architecture to take forward Masterplan for this area. Members discussed. Cllr Watkins proposed Whittingtons be contracted to provide an initial sketch of the proposed scheme. Cllr Chappell seconded this proposal. All members were in agreement.

15. Consideration of proposals relating to provision of play park at Ty Talwyn

Members had been provided with report relating to proposals and quote received from Whittington Landscape Architecture. At the May meeting the Clerk was asked to make enquiries with other companies to provide quotes for provision of play part at Ty Talwyn. The Clerk reported she had been unable to obtain alternative quotes as playground equipment providers usually supply as well as design. Whittington Landscape Architecture has therefore been asked to revisit his quote and break it down into stages. This information had then been passed to members. Cllr Watkins proposed initial sketch scheme, as described within Whittington's quote, be taken forward. Cllr Chappell seconded this proposal. All members were in agreement.

16. Review of Grant/Donation Request Policy

Members had been passed draft Policy prior to the meeting. Members discussed draft Policy. Members agreed the need for an application form to standardise requests for grants/donations. The Clerk to prepare a draft application form alongside the policy for consideration at the July meeting. Members discussed including requests for grants/donations in the Terms of Reference for the Finance Committee. This would allow requests to be considered four times a year at Finance Committee meetings. The Clerk to amend the Finance Committee Terms of Reference to accommodate consideration of grants/donations requests.

17. Consideration of Requests for grants/donations

Members discussed the following requests for grants/donations:

- **SPLICE** – Request for donation. Members had previously been passed this request. Members discussed. Cllr Watkins proposed £500 be granted toward the items detailed within the request. Cllr A Jones seconded this request. All members were in agreement.
- **Kenfig Hill & Pyle Bowls Club** – Request for grant toward installation of CCTV. The Clerk gave details of this request and the reasons behind the need for CCTV. CCTV had been a suggestion proposed at a recent PACT meeting in an attempt to address issues with anti-social behaviour by youths, including throwing missiles onto the Bowling Green, which on occasions had narrowly missed hitting bowlers. It was agreed the Clerk should invite a representative of the Bowls Club to attend the July meeting to discuss the request and ask that two further quotes be provided.

18. Reports: Clerk's Report & Members Reports

a) Clerk's Report

The Clerk had nothing to add to the report already circulated to members.

b) Members Reports

(i) Cllr Watkins reported on highway issues, including vehicles going through red lights, discussed at the last PACT meeting.

(ii) Cllr Jones asked that if the community council gives any organisation permission to use the council offices, they should firstly inform all members of the community council. Mynydd Cynffig Primary School had recently used the offices for interviews and not all members had been informed.

(iii) Cllr Chappell reported that he had been contacted by a resident of the houses on the site of the old Woodstock Public House. Some time ago the residents had asked the community council if they could consider planting trees to the rear of the houses to prevent anti-social behaviour by youths. The police have been informed of the problems in the area. Members discussed this request. It was agreed Cllr Kearn will take this matter forward with V2C as they are the owner of the houses.

- (iv) Cllr Chappell has been contacted by a resident requesting that the community council consider installing a swing that could accommodate a wheelchair at the park on Pandy Crescent. Members discussed this matter. The Clerk was asked to explore options for provision of a swing of this type and report at the July meeting.
- (v) Cllr Parsons reported on issues of anti-social behaviour involving vehicles at Kenfig Hill Rugby Club's car park and asked if a gate was being put in this area. Cllr Chappell reported that when the wall was being rebuilt at the car park, BCBC said planning permission was required even though it was a rebuild. A planning application for the work has been submitted but there have been delays within the Planning department due to the recent local elections.
- (vi) Cllr Kearn reported that he has made request to BCBC's Cleaner Streets Officer for a site visit to Kenfig Hill and Pyle to look at bin provision.
- (vii) Cllr Watkins reported that the condition of the highway at the lane behind Park Street reported at the May meeting, has not been addressed and the highway surface is deteriorating.
- (viii) Cllr Hopkins reported on concerns about the speed of traffic coming down Stormy Lane onto Waunbant Road. Members who had attended the recent PACT meeting said speeding throughout the villages had been discussed and it is hoped that the Welsh Government's forthcoming introduction of 20mph zones will resolve the majority of speeding issues.

19. Planning Applications

Cllr Watkins reported on the following planning applications received, members discussed:

- Planning Application Consultation P/22/352/FUL - Erect an Orangery to the rear elevation - 29 East Avenue, Kenfig Hill CF33 6NN
There were no issues relating to reductions being made.
- Planning Application Consultation P/22/316/FUL - Demolish Garage and construct Granny Flat - 15 Marlas Road, Pyle CF33 6AY
There were no issues relating to reductions being made.
- Planning Application Consultation P/22/377/FUL - Remove existing kitchen & shed; construct single storey rear-side extension - 10 Monks Close, Pyle CF33 6LF
There were no issues relating to reductions being made.

Two planning applications were received today. These applications will be discussed at a meeting to be held within the next two weeks.

20. Correspondence

20.1 Age Friendly Wales - Webinar 29 June 2022

The Clerk gave details of this correspondence.

20.2 Universal Academy of Wales - Thank you for grant

The Clerk gave details of this correspondence.

20.3 Kenfig Hill Rugby Football Club - Thank you for grant

The Clerk gave details of this correspondence.

20.4 Kenfig Hill Scout & Guides Hall - Thank you for grant -

The Clerk gave details of this correspondence.

20.5 Kenfig Hill Scout & Guides Hall - Invitation to Annual General Meeting

Cllr Jones attended this meeting and provided report to members. The Committee is looking for volunteer members. The next meeting is scheduled for 5th July.

20.6 Head Mynydd Cynffig Primary School - Thank you for Jubilee Mugs

The Clerk gave details of this correspondence.

20.7 Head Pil Primary School - Thank you for Jubilee Mugs

The Clerk gave details of this correspondence.

20.8 Boverton Nurseries Ltd - Floral Rail Planters

Cllr Chappell proposed payment of invoice. Cllr Watkins seconded this proposal. All members were in agreement.

20.9 P J Landscapes - Invoice re Footpaths

Cllr Watkins proposed payment of invoice. Cllr Chappell seconded this proposal. All members agreed.

20.10 P J Landscapes - Invoice Removal of Fallen Tree at Collwyn

Cllr Chappell proposed payment of invoice. Cllr Watkins seconded this proposal. All members agreed.

20.11 J & L Carne - Invoice re Internal Audit 2021-22

Cllr Watkins proposed payment of invoice. Cllr Barham seconded this proposal. All members agreed.

20.12 Planning Aid Wales - Training Session 15.06.22

Cllrs Chappell and Barham attended this training session.

20.13 Pil Primary – School Governor Vacancy

Cllr Barham will represent the community council on Pil Primary School’s Governing Body.

20.14 BAVO – Updates

The Clerk gave details of this correspondence.

20.15 BCBC – Overhanging tree at rear of Meadow Avenue

Cllr Kearn is taking this matter forward.

20.16 Talbot Community Centre – Dementia Friends Coffee Morning

Cllr Kearn will attend this event.

20.17 Mr G Smith, BCBC – Kenfig Hill & Pyle Bowls Club, land to the rear of Pyle Swimming Pool

The Clerk reported that she had confirmed to BCBC that the community council have agreed to a strip of land adjacent to the Bowls Club being passed to the Bowls Club to provide additional changing facilities.

This strip of land will not be included in the plans the community council are proposing for the area.

20.18 BCBC EDSU – Proposal to make regulated alteration to Mynydd Cynffig Primary School

Update received from Cllr Huw David at item 4.

20.19 BCBC EDSU – Proposal to make regulated alterations to increase number of pupils at Heronsbridge School

Update received from Cllr Huw David at item 4.

20.20 KPC – Invitation to Annual General Meeting – Wednesday 6th July, 6pm

Cllr Barham will attend on behalf of the community council

20.21 Maesteg Town Council – Civic Service

Members agreed they did not wish to reinstate Civic Services for Pyle Community Council.

20.22 One Voice Wales – various, including information relating to Bridgend/ Cardiff/Vale Area Committee Meeting. Cllr Parsons will represent the community council at these meetings.

21. Date of Next Meeting

The next meeting will be held at 6.45pm on Tuesday 19th July 2022.

Meeting closed 8pm

*Cllr G Chappell
Chair to the Council*