



PYLE COMMUNITY COUNCIL

MINUTES OF FULL COUNCIL MEETING

Held at the Talbot Community Centre

With remote access available

on

Tuesday 21 September 2021 at 6pm

Present

Councillors: Andrea Jones (Chair), Amy Jones, Mike Kearn & Cilla Workman

Clerk to the Council: Dawn Evans

Events Assistant: Mary Webber

Representations from members of the public

Cllr J Gebbie (remote attendance (part))

Ms N Farr (remote attendance)

1. Apologies for Absence

Cllrs Gary Chappell, Allan John, Kay John Andrew Radmore & Rhys Watkins

In the absence of Cllr Radmore, the Vice Chair - Cllr Andrea Jones was asked to chair the meeting.

Cllr Andrea Jones welcomed everyone to the meeting and commented on how nice it was to be attending a physical meeting.

2. Questions/Observations from members of the public

There were no questions/observations from members of the public.

3. Update from Borough Councillors

Cllr Jane Gebbie provided an update on issues relating to the highway work being undertaken at the entrance to Village Farm Industrial Estate, which is associated with the re-siting of Tythegston Recycling Centre onto the Industrial Estate. There have been many problems associated with this project and the effects of the highway work, including temporary traffic lights, have added to the issues already present in that area and at Marshfield Avenue. Cllr Gebbie and Cllr Kearn are attending an emergency meeting with officers from BCBC's Highways department tomorrow morning (22nd September).

The Clerk reported that Cllrs Chappell and Watkins had asked that the ongoing traffic problems at Marshfield Avenue and the entrance to Village Farm Industrial Estate be raised, as they have both had a large volume of complaints from residents about these areas. Members discussed the delays in the traffic works programme and the issues associated with traffic at Marshfield Avenue.

Cllr M Kearn updated members as follows:

- Lack of litter bins in the area. Requests to BCBC for extra bins.
- Overgrown footpaths that are in BCBC's remit.

- Ongoing problems with scramblers using Crown Road as a route to Parc Slip Open Cast.
- Ongoing problems with anti-social behaviour at Croft Goch Playing Fields. The Clerk reported that Cllr Chappell had asked that members be informed that Kenfig Hill Rugby Club are exploring the possibility of installing CCTV in the car park area to combat youth annoyance and ongoing problems with rubbish.
- The need to resurface the footpath leading from Heathbridge car park to East Avenue.

4. Declarations of Interest in Accordance with Section 51 of the Local Government Act 2000. Any interests to be declared as items arise through the meeting.

Cllr Amy Jones declared an interest all matters relating to the Talbot Community Centre.

5. Approval of Minutes of meeting held on 20th July 2021

Cllr M Kearns proposed that the minutes of meeting held on 20th July be approved. This proposal was seconded by Cllr Amy Jones. All members were in agreement.

6. Matters arising from minutes at item 5 above

6.1 Item 7.4 - The Clerk and the Manager of the Talbot Community Centre, are taking forward formal review of contract relating to the community council's rental of office suite at the Talbot Community Centre.

6.2 Item 7.5 - Grant to Cynffig Comprehensive School toward purchase of environmentally friendly reusable water bottles ; The Clerk confirmed that the grant agreed at the July meeting had been provided to the school and reported that a 'thank you' letter had been received from the school.

6.3 Item 11 Repair to All Inclusive Roundabout at Pandy Crescent Play Park and Tender Process related to Ground Maintenance at the park; The Clerk reported quote for repair from HAGGS, the installers of the roundabout, is awaited. The Clerk has also requested repair quote from Dragon Play Ltd., The Clerk reported that Whittington's Landscape Architecture has completed the tender process related to the ground maintenance contract from 2021 to 2024. Three tender invitations were sent to: Groundwork Wales, Landcraft and Gerald Davies Ltd.

Groundwork Wales did not submit tender quote.

Tender quotes were received from Landcraft and Gerald Davies Ltd. These quotes were discussed. Cllr Amy Jones proposed acceptance of quote from Gerald Davies Ltd. Cllr Andrea Jones seconded this proposal. All members were in agreement.

RESOLVED: Acceptance of Tender Quote from Gerald Davies Ltd., relating to ground maintenance at the park on Pandy Crescent from 2021-2024 be formally accepted.

6.4 item 12 Highway Safety; The Clerk reported that the BCBC notice relating to provision of two Puffin Crossings, one on Bridge Street and one on Pisgah Street, had been incorrect and was therefore returned to BCBC for amendment. This amendment has meant a delay in the given date for comments on the project. Cllr Kearns will request information from BCBC on when a start date for the project can be expected.

The Clerk reported that further response has been received from BCBC regarding the request for investigations into highway safety at the Asda supermarket, Pyle. BCBC have again said they cannot provide funding for investigations into traffic at this area, but they have now provided quote for the community council's consideration. The quote is to conduct 24-hour, 5-7 day video survey of vehicle turning movements and two-way flow, including pedestrians, between Pyle Inn Way junction with B4281, Asda junction with the B4281 and the traffic signals at the junction of the A48 with B4281. Members discussed this matter. Cllr Andrea Jones proposed acceptance of this quote. Cllr Amy Jones seconded this proposal. All members were in agreement.

RESOLVED: Quote from BCBC to undertake traffic survey be accepted.

6.5 Item 13(b)(iii) Refusal by BCBC Planning Department of application to provide food outlet on Commercial Street; BCBC have responded to the request for information on this refusal saying that highway issues at the proposed site would not facilitate the opening of a café.

6.6 Item 13(b)(v) Provision of play park at Ty Talwyn - The Clerk is to meet with Whittington Landscape Architecture to begin plans for this project.

7. Finance / Staffing

Members had previously been provided with financial information. Members discussed matters relating to finance. Cllr Amy Jones proposed acceptance of financial information and payment of accounts. Cllr M Kearns seconded this proposal. All members were in agreement.

The cost of Zoom was discussed, and other remote meeting platforms considered. It was agreed Zoom was the most user friendly and likely to be the most accessible platform for the public, it should therefore remain the preferred choice to facilitate meetings of the community council.

It was agreed adoption of revised Finance Regulations should be delayed until the October meeting.

Staffing: There were no staffing issues.

8. Adoption of updated Regulatory documents, including various policies

It was agreed adoption of revised regulatory documents and policies should be delayed until the October meeting

9. Highway Safety

Members discussed ongoing issues with speeding on High Street, Kenfig Hill.

Cllr Amy Jones reported traffic issues on Monday's and Friday's around 8.25am, when the road at Bridge Street is blocked due to deliveries on large lorries made to Bargain Booze. These deliveries regularly coincide with morning school traffic, which causes even bigger problems. Members discussed. The Clerk was asked to report this issue to BCBC.

Continuing problems at the traffic lights on Pyle related to Millie's delivery vehicles parking in the left filter lane and on the pavement, blocking use by pedestrians, were discussed. The Clerk was asked to again report this issue to BCBC.

Cllr Amy Jones reported that the Pedestrian Crossing person at Mynydd Cynffig Infants School is no longer in post. Members were disappointed to hear that the gentleman undertaking this role has finished as he had been very effective. Members discussed the issues with speeding traffic in this area and the danger this poses to parents and children going to and from the Infants School. The Clerk was asked to contact BCBC regarding recruitment for this role.

The Clerk reported on the following matters on Cllr Watkins' behalf:

- Ongoing problems with vehicles blocking the pavement and parts of the road on the corner of Garth Street. The Clerk reported that PCSO Robey has said the owners of a van that regularly parks in this area has been spoken to about appropriate parking.
- A SPAR delivery van recently parked on the pavement blocking the pavement to pedestrians. This issue was discussed.
- Continued speeding at the traffic lights outside the SPAR, including vehicles ignoring the red light.
- Increase in number of rats at Commercial Street and Park Street. Members discussed this issue. An increase in rats generally has been noted, reasons for this were discussed, including increased fly tipping and dumping in the area.

The Clerk reported on the following matters on Cllr Chappell's behalf:

- The need for double yellow lines on Pigsaw Street. Members discussed.

10. Reports

a) Clerk's Report

(i) The Clerk reported on lack of maintenance to the area of land at the rear of Pyle Swimming Pool. This land was previously identified as an area for biodiversity. Members discussed. The Clerk was asked to consult with Whittington Landscape Architecture to identify an effective ecological plan for maintenance at the area.

(ii) The Clerk provided details of plans for the 'Thank You' event planned for volunteers on 22nd October, at KHRFC, including quote received from Lasers Are Us for purchase of 'Thank You' coaster for each volunteer. Cllr Amy Jones proposed acceptance of plans for the event and acceptance of quote for 'Thank You' coasters. Cllr Andrea Jones seconded this proposal. All members were in agreement.

b) Members Reports

(i) Cllr Amy Jones reported that the missing bin at Prince Road has still not been returned. The Clerk will chase this issue with BCBC.

(ii) Cllr Amy Jones reported rubbish dumped in the lane at the back of Pwlygath Street. Cllr Jones will provide details of the house number to the Clerk so that the issue can be reported to BCBC. Cllr Kearn will also raise this issue as a Members Referral.

(iii) Cllr Workman queried Pyle Library not yet returning to letting rooms out to the public. Cllr Kearn will make enquiries regarding this.

(iv) Cllr Andrea Jones asked that BCBC be informed that the play park to the rear of Mynydd Cynffig Infants School is in need of general maintenance. Members discussed ownership of this play park, as some

members were aware there was community involvement in the installation of play equipment at the park during the 1990s. The Clerk to establish ownership of the park.

Cllr Workman commented on the beautiful display of floral baskets provided by the community council over the summer months, and in contrast how bad the overgrowth of weeds throughout the village is. The decrease in ground maintenance, such as weed treatment, by BCBC was discussed.

(v) The Clerk reported that Cllr Watkins has asked that the increase in banners on the railings at Asda be discussed. Members discussed.

(vi) The Clerk reported that Cllr Gary Chappell has provided the following update:

- The Community Asset Transfer of KHRFC has not yet been completed. Repairs to Croft Goch pavilion have not yet been completed. A meeting of the Club and BCBC is scheduled for next week.
- Cllr Chappell attended the Town & Community Council forum on behalf of the community council last night. Cllr Chappell will report on this forum at the October meeting.

11. Update from Wellbeing Committee (including plans relating to Biodiversity maintenance & enhancement)

Cllr Watkins was not in attendance but he had provided the following update on the work of this Committee:

- Pil Primary School have been contacted regarding their eco club provision etc., The Headmaster has advised the school eco club is on hold at the moment, but they will contact Cllr Watkins to arrange a meeting regarding provision.
- Arrangements are being made to meet with Mynydd Cynffig school regarding the small biodiversity garden at the rear of Heathbridge Miner's Square.
- The wildflowers at Marlas Road looked good over the summer.
- Walks in the area are being explored, with the intention of advertising them and encouraging wellbeing through walking. Cllr Kern asked that the Clerk obtain electronic footpath maps and add them to the community council's website.

12. Remembrance Day – Sunday 14th November 2021

The Events Assistant updated members on arrangements for the Remembrance Day Service. The service will not be held at St Theodore's Church this year. Fr Jonathan will conduct the service at the monument to ensure compliance with COVID regulations. The service will commence at 10.30am, followed by laying of wreaths. PA service for use on Remembrance Day is usually hired from Bridgend Festivals, this company is no longer trading so other options will need to be considered. Members discussed this matter. Cllr Andrea Jones proposed purchase of a PA system for Remembrance Day and future events.

RESOLVED: Purchase of PA system be taken forward.

Cllr Amy Jones seconded this proposal. All members were in agreement. Meetings are being held with RBL organisers regarding poppy selling at ASDA. Cllr Amy Jones gave details of Remembrance Day Lunch being held at the Talbot Community Centre after the Service. Members discussed purchase of RBL Tommy's. Cllr Amy Jones proposed purchase of a pair of 4'10" Tommy's. Cllr Andrea Jones seconded this proposal. All members were in agreement.

RESOLVED: Purchase of pair of Tommy's from Royal British Legion.

13. Update from Christmas 2021 Sub Committee

Members had previously been provided with minutes of Christmas Sub Committee meeting held on 14th September. Cllr Mike Kern proposed ratification of Recommendations from that meeting. Cllr C Workman seconded this proposal. All members were in agreement. The Events Assistant updated members on progress of arrangements for Christmas 2021. Items related to the Christmas Treasure Hunt were discussed. Cllr Amy Jones proposed purchase of items. Cllr Cilla Workman seconded this proposal. All members were in agreement.

RESOLVED: Purchase of items relating to Christmas Treasure Hunt

The Clerk gave details of quote received from Hemingways Marketing for purchase of selection boxes. Cllr Amy Jones proposed acceptance of quote. Cllr Cilla Workman seconded this proposal. All members were in agreement.

RESOLVED: Purchase of selection boxes.

14. Planning Applications

Cllr Chappell reported on the following planning applications received:

- **Planning Application Consultation P/21/716/FUL** – Loft conversion dormers to side & rear (Juliette Balcony); Single Storey Rear Extension; Single Storey Garden Building – games Room and Storage- 23 Meadow Avenue, Kenfig Hill CF33 6NR
There were no comments/objections to this application.
- **Planning Application Consultation P/21/704/FUL** – Drop the kerb and remove the garden wall to create a single access driveway in front garden (area 5.2m x 4.4m) – 3 Moriah Place, Kenfig Hill CF33 6DW
There were no comments/objections to this application.
- **Planning Application Consultation P/21/239/FUL** – Two storey/single storey rear extensions – 4 Bower Street, Kenfig Hill CF33 6NE
There were no comments, other than this being another retrospective application.
- **Planning Application Consultation P/21/715/FUL** – Two storey rear extension – 21 Cribbwr Square, Kenfig Hill CF33 6NB
There were no comments/objections to this application.

15. Rights of Ways / Open Spaces / Highways

The Clerk gave details of quote received from Boverton Nurseries for seasonal planting of daffodils on open spaces. Cllr Cilla Workman proposed acceptance of quote. Cllr Amy Jones seconded this proposal. All members were in agreement.

RESOLVED: Purchase of daffodils for seasonal planting

There were no issues relating to Rights of Ways.

16. Correspondence

- (a) **Wales Co-operative Centre – Free iPad Loan Scheme for Carers** – The Clerk gave details of this correspondence, which had previously been forwarded to members. Members noted.
- (b) **Planning Aid Wales – Notes from Bridgend LDP Event** – The Clerk gave details of this correspondence, which had previously been forwarded to members. Members noted.
- (c) **Cllr M Kearns – Changes at Pyle Post Office** – The Clerk gave details of this correspondence. Members noted.
- (d) **Cllr M Kearns – Works at Croft Goch Pavilion** – The Clerk gave details of this correspondence. Members noted.
- (e) **Mr L Allen – Maintenance at Pyle Waterfall Area** – The Clerk gave details of this correspondence, which had previously been forwarded to members and confirmed that maintenance had been carried out and thanks received from Mr Allen.
- (f) **Welsh Government – Electoral Reform Newsletter** – The Clerk gave details of this correspondence. Members noted.
- (g) **BCBC – Removal of litter bin at Prince Road, Kenfig Hill** – The Clerk gave details of this correspondence, which had previously been forwarded to members. Members noted.
- (h) **BCBC – Information relating to refusal of application for change of use from shop to takeaway café** – The Clerk gave details of this correspondence, which had previously been forwarded to members.
- (i) **Welsh Government – Remuneration Framework for Community and Town Councils** – The Clerk gave details of this correspondence, which had previously been forwarded to members. Members noted.
- (j) **Welsh Government – Multi-location meetings** – The Clerk gave details of this correspondence, which had previously been forwarded to members. Members discussed. The Clerk was asked to provide three quotes and report relating to audio visual equipment for presentation at the October meeting.
- (k) **AVL Solutions – Quote re audio visual equipment** – as discussed at item (j) above.
- (l) **Welsh Government – Net Zero Carbon Status by 2030 Public Sector Route Map** – The Clerk gave details of this correspondence, which had previously been forwarded to members. Members noted.
- (m) **Kenfig Hill ATC – Request for funding** – The Clerk gave details of this correspondence, which had previously been forwarded to members. The Clerk was asked to contact the ATC for further information on this application.
- (n) **Boverton Nurseries – Daffodil Bulbs** – as discussed at item 15 above.
- (o) **Neath Port Talbot Council – LDP** – The Clerk gave details of this correspondence, which had previously been forwarded to members. Members noted.
- (p) **Monmouthshire Building Society – Charitable Foundation** – The Clerk gave details of this correspondence, which had previously been forwarded to members. Members noted.

- (q) **Cornelly Community Development Trust (CADDT) - Invitation to Relaunch** - The Clerk gave details of this correspondence, which had previously been forwarded to members. The Clerk attended this event on behalf of council.
- (r) **Barc Community Outreach Services - Free Services** - The Clerk gave details of this correspondence, which had previously been forwarded to members. Members noted.
- (s) **Calon Hearts - Defibrillator Grants** - The Clerk gave details of this correspondence, which had previously been forwarded to members. Members noted.
- (t) **Mudiad Meithrin (Welsh Early Years) - Information on Welsh Learner's Service** - The Clerk gave details of this correspondence, which had previously been forwarded to members. Members noted.
- (u) **KPC - Opportunities for Funding** - The Clerk gave details of this correspondence, which had previously been forwarded to members. Members asked that KPC be invited to attend a future meeting.
- (v) **SURE for Mental Health - Webinars** - The Clerk gave details of this correspondence, which had previously been forwarded to members. Members noted.
- (w) **Talbot Community Centre - Remembrance Day Lunch** - The Clerk gave details of this correspondence, which had previously been forwarded to members. Members noted.
- (x) **One Voice Wales - various** - The Clerk gave details of this correspondence, which had previously been forwarded to members. Members noted.

The Clerk asked Ms Farr about her experience of attending this multi-location meeting remotely. Ms Farr commented that she did not feel the experience had gone well, the audio and visual equipment had not been adequate to allow successful observation of the meeting. This issue will be addressed by the report and quotes to be presented at the October meeting.

17. Date of Next Meeting

The next meeting will be held at 6pm on Tuesday 19th October 2021.

Meeting closed 8.30pm

*Dawn Evans
Clerk to the Council*