



# PYLE COMMUNITY COUNCIL

## MINUTES OF FULL COUNCIL MEETING

### Held Remotely

on

Tuesday 18 May 2021 at 6.30pm

#### **Present**

**Councillors:** Andrew Radmore (Chair), Gary Chappell, Kay John, Andrea Jones, Amy Jones, Mike Kearn, Rhys Watkins & Cilla Workman

**Clerk to the Council;** Dawn Evans

**Events Assistant:** Mary Webber

#### **Representations from members of the public**

There were no members of the public present.

Cllr J Gebbie was in attendance.

Cllr S Smith had forwarded apologies.

#### **1. Apologies for Absence**

Cllr Allan John.

#### **2. Questions/Observations from members of the public**

There were no members of the public in attendance.

#### **3. Update from Borough Councillors**

Cllr Gebbie reported that she had recently been contacted by Cllr Allan John regarding concerns about the safety of residents at the open cast. Cllr Gebbie has told Cllr John that safety at this site is not the responsibility of Borough Cllrs, Community Councillors or the local police, it is the responsibility of the landowner. The community council have included a warning regarding safety at the site in their June Newsletter. Cllr K John spoke about issues with scramblers accessing the open cast via the cycle path at Waun Cimla. Cllr Gebbie asked that issues relating to this be reported to the police for action.

Cllr Gebbie reported on matters relating to:

- Traffic issues, specifically relating to the new recycling centre at Village Farm Industrial Estate and Marshfield Avenue. Cllr Chappell reported that he had been made aware that residents of Cribwr Square are forming an action group to address the traffic problems they foresee will be inevitable when the recycling centre opens. Cllr Gebbie asked that Cllr Chappell put her in touch with the residents involved in the action group.
- Proposed development at Stormy Down on the A48, as contained in BCBCs LDP.
- The success of volunteer 'clean up' crews within the community.

Cllr Kearn reported on matters relating to:

- Traffic issues at Marshfield Avenue; a traffic survey in this area is taking place at the moment.
- Footpath running from the back of the Life Centre to Asda. New fencing and gate have been erected in this area. As this footpath is well used by residents, Cllr Kearn has requested information relating to proposed opening and locking times of the gate. Members discussed problems with adequate lighting and security on this footpath.
- Requests made for extra litter bins and highway resurfacing in the area.
- Recent problems with youths gathering at KHRFC playing fields. Cllr Chappell updated members on this issue.

**4. Declarations of Interest** in Accordance with Section 51 of the Local Government Act 2000. Any interests to be declared as items arise through the meeting.

#### **5. Approval of Minutes of meeting held on 20<sup>th</sup> April 2021**

Cllr Gary Chappell proposed that the minutes of meeting held on 20<sup>th</sup> April be approved. This proposal was seconded by Cllr Mike Kearn. All members were in agreement.

#### **6. Matters arising from minutes as item 5 above**

**6.1 Item 7.1 - Rosemount Gardens;** The Clerk reported that draft Lease from BCBC has been received and forwarded to members for their consideration. Cllr Andrea Jones proposed acceptance of draft lease. Cllr Gary Chappell seconded this proposal. All members were in agreement.

**6.2 Item 7.2 - Heathbridge Miner's Memorial;** The Clerk reported that quote had been received from Greens Electrical Services to repair the ground spotlights and timer at Heathbridge. Request had been made to BCBC to quote for the work. BCBC had confirmed they were unable to compete with the quote provided by Greens Electrical Services. Cllr Rhys Watkins proposed acceptance of quote. Cllr Kay John seconded this proposal. All members were in agreement.

The Clerk provided details of quote received from P J Landscapes to repair block paving surface at Heathbridge. Cllr Gary Chappell proposed acceptance of quote. Cllr Rhys Watkins seconded this proposal. All members were in agreement.

Restoration of the miner's dram was discussed. Cllr Gary Chappell reported that Mr D Brace wished to make arrangements for restoration of the dram as he had donated it to the Community Council when Heathbridge was installed. Cllr Chappell will liaise with Mr Brace regarding restoration.

Plaques at the memorial. This item will be added to the June Agenda.

**6.3 Item 11 Highway Safety - ;** The Clerk reported that PCSO J Robey had confirmed the problems with van parked at the bottom of Garth Street causing an obstruction, was being dealt with.

**6.4 Item 17(h) - Active Travel Barriers -** The Clerk reported response had been received from BCBC regarding the community council's comments on the removal of barriers. The response had been positive and BCBC had confirmed they comments will be considered when the work arising from the consultation is taken forward.

#### **7. Finance / Staffing**

Members had previously been provided with financial information. Members discussed matters relating to finance. Cllr Andrea Jones proposed acceptance of financial information and payment of accounts. Cllr Gary Chappell seconded this proposal. All members were in agreement.

The Clerk requested permission to engage J Carne as the internal auditor for 2020-21 Year End Audit. Cllr Andrew Radmore approved this request. Cllr Gary Chappell seconded this proposal. All members were in agreement.

**Staffing:** The Clerk reported Staff Appraisals had been carried out on Monday 26<sup>th</sup> April. Cllr Kearn asked that the Clerk check when salary reviews are due.

#### **8. Annual Report 2020-21**

The Clerk had previously provided members with draft 2020-21 Annual Report relating to the community council's continuing aim to meet the objectives of the Well-being of Future Generations (Wales) Act 2015, including its intention to ensure it acts in the spirit of the 'Socio Economics Duty', which came into force on 31.03.21. Members discussed the report. The draft was accepted and the Clerk will continue to work on the final report.

## **9. Waun Cimla Play Area: Update**

The Clerk reported on problems with the temporary safety barriers in place at the play park being vandalised. The community council had been contacted by Cllr H David with concerns from a resident regarding access to the park. The Clerk has responded to Cllr David providing the information requested. The Clerk reported that Dragon Play contractors have said the date for installation of the permanent fencing and safety gates is 14<sup>th</sup> July. Members discussed. The Clerk provided quote from P J Landscapes to visit the site on a daily basis and ensure the barriers are in place, if any barriers have been pushed over, to re-erect until the permanent fencing is installed. Cllr Radmore proposed acceptance of quote. Cllr Andrea Jones seconded this proposal. All members were in agreement. Discussion took place regarding the most appropriate configuration for the barriers.

## **10. Play Park at Pandy Crescent**

The Clerk reported that the contractors had confirmed the new play equipment provided in partnership with BCBC and the Welsh Government, will be installed w/c 14<sup>th</sup> June.

The Clerk reported that the three-year maintenance contract with Gerald Davies Ltd., comes to an end this month (May). Whittington Landscapes, the company that took forward the tender process for the maintenance contract in 2018 had provided quote to take forward the process again and continue with administration of the contract. Members discussed. Cllr Mike Kearn proposed acceptance of quote. Cllr Kay John seconded this proposal. All members were in agreement.

The Clerk reported that Gerald Davies has agreed to continue with the maintenance for June and July at the rate previously paid during the contract period. Cllr Mike Kearn proposed acceptance of quote. Cllr Kay John seconded this proposal. All members were in agreement.

## **11. Highway Safety; Commercial Street/Pisgah Street, Kenfig Hill**

Cllr Kearn reported that BCBC have confirmed the proposed highway safety measures at Heathbridge Surgery and Pisgah Chapel are progressing and it is hoped work to install the two Puffin crossing can commence at the end of August/beginning of September.

Members discussed strategy to undertake highway safety measures throughout the villages of Pyle & Kenfig Hill. The Clerk was asked to contact BCBC again regarding their response to requests for investigations into highway safety at the entrance/exit of Asda supermarket, Pyle.

Cllr Andrea Jones reported on the following traffic issues:

- a) vehicles continuing to reverse onto the highway at the traffic lights from Millie's Food Outlet on Pyle Cross.
- b) the traffic survey wires running over the road at the entrance to Village Farm Industrial Estate from Pyle Road seems to have snapped.
- c) Parking at the bottom of the hill leading onto High Street. Parking in this area forces vehicles into the middle of the road, which combined with the speed of traffic on the hill, creates a major hazard.
- d) Parking on the junction leading from Ffald Road into Pyle Inn Ways narrows the width of the highway, which again causes a major hazard.
- e) Cllr Workman reiterated the problems described by Cllr Jones at the Asda junction and said problems in this area appear to be getting worse. Cllr Workman also reported on traffic issues at Marshfield Avenue and parking on Prince Road, in the vicinity of the Talbot Community Centre.
- f) Cllr Amy Jones spoke about problems with parking on Prince Road, especially at school start and end times. Cllr Kearne will raise a member's referral at BCBC regarding the traffic issues at Prince Road.

## **12. Reports**

### **a) Clerk's Report**

i. The Clerk presented Zurich insurance quote for 2021-22. Members discussed the quote. Cllr A Radmore proposed acceptance of quote. Cllr M Kearne seconded this proposal.

### **b) Members Reports**

(i) Cllr Kearn asked when the website would be up and running. Cllr Radmore said he would have the site in place and passed over to the Clerk for population by the following Monday.

(ii) Cllr Chappell reported rubbish dumped in the vicinity of the electricity sub-station on Pont George Road. Members discussed ongoing problems with rubbish being dumped in this area. The Clerk to report this to Neath Port Talbot Borough Council.

- (iii) Cllr Chappell reported that he had received complaints from residents of Ty Talwyn Avenue regarding the work the Gas Board are undertaking at the highway in this area. It is not felt adequate safety measures have been taken to ensure the road can continue to be used safely while the work is being undertaken. Cllr Chappell has reported these problems directly to the Gas Board.
- (iv) Cllr Chappell reported on problems with youths gathering at Pyle Inn Way since the removal of garages in this area. These problems are being taken forward by local PCSOs.
- (v) Cllr Watkins reported on his attendance at One Voice Wales Bridgend/Cardiff/Vale Area Committee, including presentation by Planning Aid Wales. The Clerk to forward this information to members.
- (vi) Cllr Radmore reported on broken up pavement at the entrance to Asda from Pyle Road, which has been caused by cars parking on the pavement. Vehicles parking in this area also force pedestrian to walk on the highway, which is extremely dangerous. Cllr Kearn will take this issue forward with BCBC.
- (vii) Cllr Radmore reported on the condition of the footpath leading to Asda from Pyle Life Centre. This footpath is continually dirty and uncleared. Asda do clean it occasionally, but they do not clean it as a matter of course and it needs to be done on a more regular basis.
- viii) Cllr Radmore reported on the following issues:
- continuing problems with fly tipping. Members discussed.
  - Road closure at Tylalwyn Avenue.
  - Problems with scramblers in the area getting worse. Members discussed the problems being experienced. This issue should be reported to the local PCSOs.
- ix) Cllr Cilla Workman asked if there was an update on the re-opening of the Life Centre. Cllr Kearn will make enquiries with Awen Trust regarding this.
- x) Cllr Chappell reported on recent BCBC Town & Community Council Forum meeting he attended on behalf of Council.
- xi) Cllr Chappell spoke about concerns relating to public attendance at community council meetings. The Chair reported this issue had been raised by other members of the Council. Members discussed the protocol relating to members of the public attending remote meetings. It was agreed members of the public should not feel they cannot play a part in the meeting, and it must be ensured they feel any contribution they make is of value to the council. Members discussed recording of remote meetings. The Clerk updated members on advice received from One Voice Wales on recording of meetings; permission must be obtained from the council to record meetings or any part of a meeting. The reason for the recording must be given and the length of time the recording will be kept. Cllr Workman proposed this information be added to the community council's Standing Orders. Cllr Radmore seconded this proposal. All members were in agreement.

### **13. Update from Wellbeing Committee (including plans relating to Biodiversity maintenance & enhancement)**

Cllr Watkins updated members on the wildflower nature garden. Mynydd Cynffig Primary School have agreed to assist the community council with this project. Mrs Webber has spoken to Pyle Primary School regarding the best way they can get involved with this project. Cllr K John said she was not aware the primary schools were to be involved in this project. Cllr Watkins gave details of primary school involvement. Cllr K John said she was concerned she had not seen this in previous minutes. Cllr Radmore confirmed this matter had been discussed at a past meeting and apologised if details of it had not been included in the minutes. Members discussed the importance of decision such as this being correctly agreed and minuted. Cllr Kearn proposed retrospective permission be given to involve the primary schools in this project. Cllr Workman seconded this proposal. All members were in agreement. Members had previously received minutes of the Sub Committee meeting held on 11<sup>th</sup> May. Cllr Mike Kearn proposed ratification of recommendations from that meeting. Cllr Andrew Radmore seconded this proposal. All members were in agreement.

### **14. Update from Christmas 2021 Sub Committee**

Members had previously received minutes of the Sub Committee meeting held on 11<sup>th</sup> May. Cllr Kay John proposed ratification of recommendations from that meeting. Cllr Andrea Jones seconded this proposal. All members were in agreement.

### **15. Newsletter**

Draft Newsletter had been forwarded to members for consideration. Cllr Andrea Jones proposed printing and delivery of Newsletter. Cllr Cilla Workman seconded this proposal. All members were in agreement.

## 16. Planning Applications

**Cllr Kearn declared an interest in all matters relating to planning.**

Cllr Watkins reported on the following planning applications received:

- **Planning Application Consultation P/21/305/FUL 20 Ffald Road, Pyle CF33 6AD**  
Members discussed this application. Members were concerned that this was another retrospective planning application. The Clerk was asked to express the community council's concern at the rise in retrospective applications being received.
- **Planning Application Consultation P/21/239/FUL 4 Bower Street, Kenfig Hill CF33 6NE**  
There were no comments/objections to this application.
- **Planning Application Consultation P/21/203/FUL Rear of KNM 9 Heol Mostyn, Pyle CF33 6BJ**  
Members discussed this application. Members were concerned that the increase in traffic at the Industrial Estate that will arise due to the re-siting of the recycling plant will be exacerbated by further development on the estate.
- **Planning Application Consultation P/21/257/FUL Wickhams Store, The Grove, 76 Marlas Road, Pyle CF33 6AT**  
There were no comments/objections to this application.
- **Planning Application Consultation P/21/286/BCB Plot B2 Village Farm Road, Village Farm Industrial Estate, Pyle CF33 6BL**  
Members discussed this application. Members objected to the application as they felt the problems with traffic congestion that will inevitably accompany the re-siting of the recycling plant to Village Farm industrial estate will be exacerbated by the addition of another 12 industrial units to the estate.
- **Planning Application Consultation P/21/391/FUL 11 Village Farm Road, Village Farm Industrial Estate, Pyle CF33 6BL**  
There were no comments/objections to this application.

## 17. Rights of Ways / Open Spaces / Highways

There were no issues relating to Rights of Ways / Open Spaces.

The Clerk reported that P J Landscapes had carried out pre-cut of footpaths, as detailed in Rights of Way agreement with BCBC. Cllr Watkins proposed payment of invoice. Cllr Andrea Jones seconded this proposal.

Matters relating to Highways had been discussed earlier in the meeting.

## 18. Correspondence

**(a) BCBC – Active Travel Barriers** - The Clerk gave details of this correspondence. Members noted.

**(b) Mr A Baker – Overgrown trees at Collwyn encroaching on gardens at Ton Glas** - This correspondence had been passed to members previously. Agreement had been gained to contract P J Landscapes to cut back the trees that were encroaching onto gardens at Ton Glas. The Clerk presented invoice from P J Landscapes. Cllr Amy Jones proposed payment of invoice. Cllr Gary Chappell seconded this proposal. All members were in agreement.

**(c) Kenfig Hill Rainbows & Brownies – Thank you for grant** - The Clerk gave details of this correspondence. Members noted.

**(d) BCBC – Bridgend West Primary Schools Consultation** - The Clerk gave details of this correspondence. Members noted.

**(e) BCBC – Traffic Order Notice, Pyle Footbridge** - The Clerk gave details of this correspondence. Members noted.

**(f) BCBC – Emergency Road Closure Tylwyn Avenue, Kenfig Hill** - The Clerk gave details of this correspondence. Members noted.

**(g) Bridgend Festivals – Closure of Business** - The Clerk gave details of this correspondence. Members discussed. An alternative supplier will need to be sourced in readiness for 2022 Party on the Pitch.

**(h) BCBC – Allotment grant funding** - The Clerk gave details of this correspondence. Members noted.

**(i) Mr M Parsons – Massed gatherings at KHRFC playing fields** - As discussed at item 3 above; Cllr Kearn's report. The Clerk reported that Mr Parsons had thanked the community council for their assistance with taking this matter forward.

**(j) Mr M Reynolds – Event/Lamppost poppies** - The Clerk gave details of this correspondence. Members discussed. Cllr Chappell will liaise with Mr Reynolds regarding this matter. A meeting of the Remembrance Committee will be convened when Cllr Chappell has done this.

**(k) One Voice Wales – various** - The Clerk gave details of this correspondence. Members noted.

(l) **Resident - Complaint re wall in dangerous condition at Bridge Street** - The Clerk reported that BCBC had been contacted regarding this issue and they had confirmed they would be taking the matter forward.  
(m) **KPC - Cuppa & Chat** - the date for the next Cuppa & Chat clashes with a proposed site visit arranged by the Christmas Committee to consider proposals for the Christmas event. It was agreed the date of the site will be rearranged to allow attendance at Cuppa & Chat.

**19. Date of Next Meeting**

The next meeting will be held at 6pm on Tuesday 15<sup>th</sup> June 2021.

Meeting closed 9pm

*Dawn Evans*  
*Clerk to the Council*