



PYLE COMMUNITY COUNCIL

MINUTES OF FULL COUNCIL MEETING

Held Remotely

on

Tuesday 16 March 2021 at 6pm

Present

Councillors: Andrew Radmore (Chair), Gary Chappell, Kay John (by telephone), Alan John (by telephone), Andrea Jones, Amy Jones, Mike Kearn, Rhys Watkins & Cilla Workman

Clerk to the Council; Dawn Evans

Events Assistant: Mary Webber

Borough Cllr: Jane Gebbie

Representations from members of the public

There were no members of the public in attendance.

1. Apologies for Absence

None.

2. Questions/Observations from members of the public

None.

3. Update from Borough Councillors

The Clerk passed on apologies from Cllr S Smith, who was unable to attend the meeting. The Clerk passed on update provided by Cllr Smith to members.

- Cllr Gebbie updated members on borough council business dealt with over the last month.
- Cllr Kearn updated members on borough council business dealt with over the last month.

4. Declarations of Interest in Accordance with Section 51 of the Local Government Act 2000. Any interests to be declared as items arise through the meeting.

5. Approval of Minutes of meeting held on 16th February 2021

Cllr K John expressed disappointment at item 17(g) of the minutes, stating that consideration was being given to siting a permanent memorial to the events of the last year relating to COVID-19, at Heathbridge Miner's Memorial. Members discussed this matter and it was confirmed that the minutes should not have made mention of Heathbridge Miner's Memorial during this discussion. The discussion related to a suitable site being identified.

Cllr G Chappell proposed that the minutes of meeting held on 16th February be approved, with amendment at item 17(g); the last sentence of this item should read "**Members discussed siting a permanent memorial to commemorate the events of the last year**". The item should not have had 'Heathbridge Miner's Memorial' included in this sentence. This proposal was seconded by Cllr A Radmore. All members were in agreement.

6. Matters arising from minutes as item 5 above

6.1 Item 3 – Problems with parking at Millie’s, Pyle Cross; Cllr Gebbie updated members on matters relating to this issue. It was felt things had improved in the area. Cllr Watkins reported that inappropriate parking and reversing into traffic is still happening. Cllr Watkins will forward photographs to the Clerk to forward to BCBC.

6.2 Item 6.1 – Collapsed Culvert at the top of Crown Road; Cllr Kearn reported that permanent repair of the culvert has now been carried out. Cllr K John confirmed that residents are happy with the repair. Cllr Alan John spoke about problems with parking at the bottom of Crown Road. Cllr Kearn will take this matter forward with BCBC as a Members Referral. The Clerk will also raise this issue with BCBC on behalf of this Council.

6.3 Item 6.2 – Failure of street lighting at Crown Road; Cllr Workman confirmed lighting in this area has been repaired.

6.4 Item 6.3 Flooding at Waun Cimla; It was confirmed that the remedial work in this area had now been completed.

6.5 Item 6.4 – Rosemount Gardens; The Clerk reported that BCBC Section 123 Notice Period ended on 13/03/21. BCBC will now issue the agreed Lease.

6.6 Item 6.5 – Heathbridge Miner’s Memorial; The Clerk confirmed painting of the memorial has now been completed and presented invoice. Cllr Workman proposed payment of invoice. Cllr Andrea Jones seconded this proposal. All members were in agreement. The Clerk gave update on work being undertaken to reaffix plaques to the memorial. It was agreed an Extraordinary meeting should be held on Friday 19th March, to discuss this matter in detail.

6.7 Item 6.6 Request to BCBC for consideration of lighting at the car park to the side of Sheppards Pharmacy on Pisgah Street; The Clerk reported that BCBC are now taking forward installation of light in this area.

6.8 Item 6.7 – Feasibility Study of land around Mynydd Cynffig Primary School in relation to provision of new school; The Clerk reported that there has been no further information relating to the Feasibility Study being undertaken.

6.9 Item 6.9 – Safety concerns regarding junction at ASDA supermarket - ; The Clerk reported that an estimate of the cost of undertaking a Feasibility Study in this area is awaited from BCBC.

6.10 Item 6.10 – BCBC Education Department – Vacancy for LA Governor at Mynydd Cynffig Primary School; The Clerk confirmed that Cllr Amy Jones’s nomination to represent this Council has been accepted.

6.11 Item 7 – Purchase of laptop for Events Assistant; The Clerk confirmed that laptop had been purchased and presented invoice. Cllr Chappell proposed payment of invoice. Cllr Andrea Jones seconded this proposal. All members were in agreement.

6.12 Item 10 – Youth Provision at Pyle & Kenfig Hill; The Clerk presented update received from KPC on current youth provision. KPC will attend April meeting.

6.13 Item 14 – Cancellation of Festival Week & Party on the Pitch 2021; The Events Assistant to inform committee members that 2021 event is cancelled.

6.14 Item 17(g) – Remembering those who lost their lives to COVID-19 Wales: 23rd March 2021

Further to discussion at the February meeting, regarding ideas to accompany the yellow lighting at Heathbridge Miners Memorial site on 23rd March, memorial tags have been agreed upon. Members of the community have been invited to pass on messages to loved ones that have been lost over the last year, by passing them to the Community Council who will arrange for the message to be displayed on memorial tags and hung on a tree at the Miner’s Memorial site on the evening of 23rd March. This idea has been very well received by the community.

6.15 Item 17(j) – Sight Awareness Cymru – Awareness raising session; Members were asked for their availability on 1st April at 6pm. The Clerk to arrange remote session on that date.

7. Finance (including audit of 2019-20 Annual Return completed by Wales Audit Office and Issues Arising report) / Staffing

Members had previously been provided with financial information. Members discussed matters relating to finance. Cllr Amy Jones proposed acceptance of financial information and payment of accounts. Cllr G Chappell seconded this proposal. All members were in agreement.

Members had previously been provided with audited Annual Return and Issues Arising Report. Cllr Amy Jones proposed acceptance of Annual Return and Issues Arising Report. Cllr M Kearn seconded this proposal. All members were in agreement.

The Clerk presented invoice received from Wales Audit Office relating to Annual Audit. Cllr Amy Jones proposed payment of invoice. Cllr C Workman seconded this proposal. All members were in agreement. **Staffing:** The Clerk was asked to take forward appraisal process for herself and the Events Assistant.

8. Waun Cimla Play Area; Update

The Clerk reported that work to install the play area is to commence on Monday 22nd March 2021. The Clerk presented Licence to Occupy received from BCBC and requested the Chair's authorising signature. Cllr Chappell proposed the Chair sign on behalf of Council. Cllr M Kern seconded this proposal. All members were in agreement.

9. Play Park at Pandy Crescent

Replacement equipment has been ordered and work will commence within the next few weeks.

10. Highway Safety; Update

The Clerk reported no further information relating to request to BCBC for match funding toward safety measures along the main road through the villages.

The Clerk reported that she had not yet compiled questionnaire relating to traffic issues at Marshfield Avenue, as discussed at February meeting. Cllr Radmore will work with the Clerk on questionnaire.

11. Reports

a) Clerk's Report

i. The Clerk had received reports of excessive litter at the Collwyn. Quote for £60 has been received from P J Landscapes to clean up the area. Cllr Radmore proposed acceptance of quote. Cllr Kern seconded this proposal. All members were in agreement.

b) Members Reports

(i) Cllr Kern spoke about replacement of litter bins that have been removed through the village. BCBC are undertaking a refurbishment of bins throughout the area. Members discussed the need for a litter bin at the bus shelter on Moriah Place, Kenfig Hill. The Clerk was asked to make request to BCBC for a bin in this area.

(ii) Cllr Watkins has received reports of rats at the Frog Ponds. The Clerk was asked to report this matter to BCBC.

(iii) Cllr K John reported on parking issues to the side of Heathbridge Miner's Memorial. Vehicles are parked on the pavement, forcing pedestrians to walk on the road. One of the vehicles is a van which not only blocks the pavement but narrows the road to such an extent that only one vehicle can use the road in this area. The Clerk to raise this matter with the PCSOs. Cllr Kern will also raise a Members Referral with BCBC.

(iv) Cllr Amy Jones declared an interest in matters relating to the Talbot Community Centre but requested permission to inform members about a Food Poverty initiative the Centre is hoping to become part of. Members asked that Cllr Jones formally write to this Council in her capacity as Manager of the Talbot Community Centre, providing details of the initiative and how the Community Council can become involved.

(v) Cllr Radmore reported on the increase of litter and dogs mess throughout the villages and the dirty and unkempt way the area is looking. Cllr Kern reported that he has made a request to BCBC for a road sweeper to be deployed throughout Pyle and Kenfig Hill. Members discussed the problems being encountered with litter. The excellent work volunteer groups undertake throughout the area was noted.

(vi) Cllr Chappell reported on a fire that had been started by youths at the Football Pavilion on Kenfig Hill Rugby Football Club. Cllr Chappell also reported on the lack of toilet facilities available to the children when they are permitted to restart training on 28th March. Work has been undertaken on the pavilion by BCBC, but there is still a hole in the roof. The Clerk to contact BCBC's Parks department regarding this matter. As a member of BCBC, Cllr Kern will also raise a Members Referral on this matter.

(vii) Cllr Chappell reported on 'Understanding the Law' training he had recently undertaken.

(viii) Cllr Chappell reiterated the earlier discussion on problems with parking on Commercial Street at school start and finish times. This problem will be taken forward with the police and BCBC.

(ix) Cllr Chappell spoke about Pizza Hut, Port Talbot, advertisements placed on lamp posts throughout the village. The signs are obtrusive and should be removed. Numerous complaints have been made about this. Further complaint to be made.

(x) Members discussed reports of Ozzy's Barbers breaking of COVID regulations when they had been permitted to reopen on Monday 15th March, by having too many customers in the shop at one time. This matter to be reported to BCBC's Enforcement department.

12. Update from Wellbeing Committee (including plans relating to Biodiversity maintenance & enhancement)

Cllr Watkins reported that there had not been a meeting of the Wellbeing Committee during March, but one will be scheduled over the next two weeks.

Cllr Watkins updated members on progress of the Nature Garden at Heathbridge play area and requested permission to purchase plants and shrubs for the area. Cllr Kearn proposed a maximum of £200 be budgeted to purchase plants and shrubs for the nature garden. Cllr Chappell seconded this proposal. All members were in agreement.

13. Update from Christmas 2021 Sub Committee

The Events Assistant provided an overview of the last meeting of the Christmas Sub Committee, held on 9th March. The Clerk was asked to forward the minutes of the Christmas Sub Committee to all members. Cllr Kearn asked that in future the minutes be forwarded to members around 5 days before full Council meetings. The Events Assistant was in agreement with this. Members discussed the items discussed at the Sub Committee meeting and provisional budget requirement. Cllr Chappell proposed a budget of 8K be set for items relating to Christmas 2021. Cllr Watkins seconded this proposal. All members were in agreement.

14. Planning Applications

Cllr Kearn declared an interest in all matters relating to planning.

Cllr Chappell reported on the following planning applications received:

- Planning Application Consultation P/20/876/FUL Unit 19 Village Court, Village Farm Industrial Estate, Pyle CF33 6BX
There were no comments/objections relating to this application.
- Planning Application Consultation P/21/78/FUL 3 Ffordd y Mynach, Pyle CF33 6LH
There were no comments/objections to this application.

15. Rights of Ways / Open Spaces / Highways

There were no issues relating to Rights of Ways / Open Spaces. Matters relating to Highways had been discussed earlier in the meeting.

16. Correspondence

(a) One Voice Wales – Membership 2021-22 - The Clerk gave details of this correspondence. Cllr Watkins proposed 2021-22 membership be renewed. Cllr Andrea Jones seconded this proposal. All members were in agreement.

(b) Grounds & Graves – Quote for Maintenance at Ffordd yr Eglwys Cemetery - The Clerk gave details of quote for the forthcoming season relating to maintenance work undertaken on behalf of Pyle Community Council and Cornelly Community Council in partnership. Members discussed. Cllr A Radmore proposed acceptance of quote. Cllr M Kearn seconded this proposal. All members were in agreement.

(c) Independent Remuneration Panel for Wales – Annual Report 2021/22 The Clerk gave details of this correspondence. Members noted.

(d) Mr C Lewis – Thanks for assistance with taking forward repair of streetlight at junction of Station Road/Victoria Road, Kenfig Hill - The Clerk gave details of this correspondence. Members noted.

(e) BCBC – How to Guide Active Travel Network Draft Map The Clerk gave details of this correspondence. Members noted.

(f) Golley Slater – Keep Wales Safe Campaign The Clerk gave details of this correspondence. Members noted.

(g) BCBC – Code of Conduct Training - Training sessions are taking place on 30th March and 9th April.

(h) BCBC (Prohibition and Restriction of Waiting and Loading And Parking Places) (Civil Enforcement) Order 2013 (Amendment No. 15) Order 2021 - Heol Mostyn, Pyle Road & Brynglas Terrace, Pyle - Members noted

(i) Wales Air Ambulance - Thank you for donation.

(j) Cerebral Palsy Wales - Thank you for donation.

(l) Cymru Hearts – Grants toward Defibrillators The Clerk gave details of this correspondence. Members will consider places that presently do not have a defibrillator close by and forward suggestions to the Clerk.

(m) Connecting Carers – Live Chat Event The Clerk gave details of this request. Members noted.

(n) PCSO Jo Robey – Parking on Double Yellow Lines at Commercial Street, Kenfig Hill

The Clerk gave details of correspondence. Members discussed. The Clerk was asked to request further police attendance at Commercial Street during school start and finish times.

(o) BCBC – Appointment of School Crossing Patrol Officer at Commercial Street, Kenfig Hill

The Clerk gave details of this correspondence. Members were pleased an appointment has been made.

(p) Phillips Cleaning Services – Invoice re Bus Shelter Cleaning

Cllr Andrea Jones proposed payment of invoice. Cllr M Kearn seconded this proposal. All members were in agreement.

(q) BCBC – Active Travel Consultation / Walking and Cycling in your Community

The Clerk gave details of this correspondence. Members noted.

(r) One Voice Wales – Training sessions.

Members noted.

(s) One Voice Wales – Fly Tipping Prevention Plan for Wales

The Clerk gave details of this correspondence. Members noted.

(t) One Voice Wales – A new geography of local government in Cornwall / Welsh Government Phase 2 Diversity in Democracy Programme

The Clerk gave details of this correspondence. Members noted.

(u) One Voice Wales – My Constructive Conversations course

The Clerk gave details of this correspondence. Members noted.

(v) One Voice Wales – Summary of key provisions of the Local Government and Elections (Wales) Act 2021 for the Community and Town Council Sector

The Clerk gave details of this correspondence. Members noted.

17. Date of Next Meeting

The next meeting will be held at 6pm on Tuesday 20th April 2021.

Meeting closed 8.30pm

*Dawn Evans
Clerk to the Council*